



**Gymnastics**  
Australia

## **ATHLETE MULTIPLE-CLUB REGISTRATION POLICY**

<b>Policy Name:</b>	<b>Athlete Multiple-Club Registration Policy</b>
<b>Date of Approval</b>	<b>June 2005</b>
<b>Policy Coverage:</b>	<b>Business - Membership</b>
<b>Date of Review:</b>	<b>July 2006</b>

### 1. OVERVIEW

With the introduction of additional Gymsports to the sport there has been an increase in the number of athletes training at multiple clubs. In the main, this occurs when an athlete is training for different Gymsports, however at times due to availability of training times, resources etc. there are also cases of athletes training for the same Gymsport within different clubs.

To ensure the accuracy of the national membership database is maintained, and competition regulations can be met, this policy has been developed to cater for the occurrence of multiple-club registrations.

### 2. WHO DOES THIS APPLY TO?

Athletes that:

- Train at more than one club in one Gymsport
- Compete / or train at more than one club in different Gymsports

### 3. ROLES AND RESPONSIBILITIES

This section specifies the roles and responsibilities of all parties involved in the multiple club registration process.

#### 3.1 Registered Athletes

A registered athlete wishing to train and/or compete at a gymnastics club where their registration is not held must:

- Comply with this policy
- Advise the additional club(s) that they are already a registered athlete

#### 3.2 Affiliated Clubs

A club involved with multiple club registered athletes must:

- Comply with this policy
- Ensure formal requests for multiple club registration are presented to Gymnastics Australia
- Distribute, promote and implement this policy and its related administration procedures
- Deal with multiple club registrations in an impartial, sensitive, timely and confidential manner.

### 3.3 Gymnastics Australia

Gymnastics Australia, in matters regarding multiple club registrations must:

- Comply with the policy
- Deal with multiple club registrations in an impartial, sensitive, timely and confidential manner.
- Investigate and insure that all multiple club registration requirements have been met.
- Complete all administrative procedures to ensure the integrity and accuracy of the national membership database and the athletes best interest are met.

## 4. GOVERNING PRINCIPLES

With regards to Multiple Club athletes the following principles should be understood and adhered to.

Athletes should only be registered to one club as their primary club, to whom they pay national/state registration fees. As well as the primary club the athlete may be registered with as many secondary clubs as required, without the payment of a national/state registration fee.

The following should also be noted:

- Insurance cover is valid regardless of which club the athlete trains within as long as policy requirements are met (i.e.: within an affiliated club, under an accredited coach and all relevant safety requirements are met)
- National/State registration fees are annual and can only be charged by the primary club who is registering the athlete.

Where an athlete trains for different Gymsports they can compete with the relevant secondary club at Gymnastic Australia/State Association sanctioned events (i.e.: if an athlete is training WAG at Club A and ACR at Club B they can compete WAG for Club A and ACR for Club B)

Where an athlete trains for the same Gymsport at multiple clubs they can only compete with the club with which is registered as their primary club. (i.e. If an athlete is training at Club A for WAG and also training at Club B for WAG, and Club A is the athlete's primary club then they can only compete for Club A).

When a request for a multiple-club membership is provided to Gymnastics Australia documentation will be provided to both the primary and secondary clubs on processing of this request.

The second registration will be valid until the end of the current calendar year. Each year the multiple-club registration will need to be re-requested.

### 5. PROCEDURAL STEPS

The administration procedure for multiple-club registrations will require that the following steps be undertaken.

1. The athlete advise the secondary club that they are already a registered athlete
2. Secondary club to complete a "Request for multiple-club registration" form and send to Gymnastics Australia.
3. Gymnastics Australia will verify the current status of the athlete's registration.
4. A new record will be created on the national database for the athlete's registration at the secondary club, noting the required Gymsport information.
5. A confirmation of multiple-club registration letter will be produced and sent to both clubs as proof of registration.

### 6. APPEALS AND GRIEVANCE

All members have the opportunity to appeal and/or lodge a grievance to the relevant management levels. Further details are contained in the GA Grievance and Appeals policy document.

### 7. CHANGES TO THE POLICY

Changes to this policy may be submitted by GA Board, State Associations and National Sports Management Committees for review and approval by the GA Board. Once a change has been approved, the policy will be updated in the official GA policy register and on the Intranet and circulated to GA Board, State Associations and relevant SMC.

In addition, Gymnastics Australia is committed to ensuring all policies are up-to-date and reflect current practices. The latest review date is recorded at the beginning of each policy.